



Instructions for Poster Presentations

The following guidelines will be of help when you prepare your poster presentation. Please remember that it is very important that you prepare your poster **BEFORE** you travel to Toronto and that you bring it yourself. Do not mail your poster.

If you require help printing please use PosterSessionOnline as our trusted partner. More information can be found [here](#)

Poster board size:

Size of usable area: 90 cm wide and 140 cm high (portrait).

Preparing your poster

Text on poster

- Use a clear typeface and, if possible, a laser printer.
- The poster should be readable from a distance of 2-3 meters. This means that all lettering should be at least 8mm high, with a minimum font size of 24.

Material of your poster

- Please do not prepare your poster on canvas but only on paper

Graphs and diagrams

- Graphs and figures should be readable from a distance of 2-3 meters.
- They should be drawn with a minimum line width of 1 mm.

Handouts

'Handouts', photocopies of either your individual poster units or the whole presentation reduced to A4 format are generally well appreciated by delegates. If you wish to distribute handouts, you should prepare them beforehand and bring them with you.

Poster-session

The Poster Session will be organised on Tuesday June 5, from 17.45 – 18.45 hours. All Poster authors are kindly requested to be present at their poster during the entire session. The Poster session will be held to enable poster presenters to showcase their work. All delegates are invited to walk around the poster area to view the posters and to enter into lively and challenging discussions with the poster presenters. Snacks and drinks will be served.

Poster Area

Posters will be presented in the poster hall, which is located close to the Exhibition Area.

The number of your poster can be found in your email and online Abstract book (for example P-001).

Assistance and material for mounting the posters will be available from set-up time at the poster desk in the poster area. Setting-up a poster generally takes at least 10 minutes.



Material that has not been taken down by the authors in time will be removed by the organization and destroyed.

Mounting posters: as of Saturday, June 2 as of 08.00 hours

Dismantling posters: Wednesday, June 6 before 16.30 hours

Opening hours Poster desk:

Saturday June 2	08.00 – 17.00 hours
Sunday June 3	08.00 – 21.00 hours
Monday June 4	08.00 – 17.00 hours
Tuesday June 5	08.00 – 18.30 hours
Wednesday June 6	08.00 – 16.30 hours

Responsibility for Poster Presentation

ISBT and local committees do not assume any responsibility for material displayed on the poster boards.

Queries

If you have any queries concerning the procedures, please contact the ISBT Congress Secretariat
Tel: +31 (0)20 570 9600 or toronto@isbtweb.org