Abstract Submission Guidelines

Deadline date for submission through the Congress website: 13/03/2022 at 23.59hours (CET).
You should <u>only</u> submit an abstract if you intend to attend the congress. If your abstract is accepted for oral or poster presentation you MUST register for the congress. ISBT reserves the right to remove from publication any abstract whose author does not register within two weeks of receipt of the acceptance letter.

The online abstract submission system will take you step-by-step through the submission of your abstract. To gain access to the abstract form, you will be requested to enter a login name and a password, which you can choose yourself. If you have used the system before you can enter your previous stored details.
We strongly advise you to write down your login name and password for future reference.

Before final submission of your abstract you can access and edit your abstract as often as necessary.

When you have completed your abstract you must press the SUBMIT button. You will receive a return confirmation of the submission by e-mail. **If you do not receive a confirmation email**, you should [contact the Congress organisers](#).

HELP OR REVIEW OF THE STRUCTURE AND LANGUAGE OF YOUR ABSTRACT
If you need help or a review of the structure and language of your abstract, please send an e-mail and attach a WORD version of your abstract to the [ISBT Central Office](#).
The deadline for this service is 01/03/2022.

ABSTRACT REVIEW, SELECTION AND PUBLICATION
- An international panel of experts will review the abstracts. An abstract may be selected for an oral or poster or may be rejected.
- The submitting author will receive a confirmation of acceptance for oral presentation, poster presentation, or a notice of rejection, by the end of March 2022.
- If your abstract is accepted, further information will be sent to you regarding the mode of presentation.
- All accepted abstracts will be included in an abstract book that will be published by Vox Sanguinis (online only) and also made available on the congress platform approximately one week prior to the congress.

Instructions

GENERAL PRINCIPLES

You will need to complete:

- Name and complete address including correct email address of the submitting author to whom correspondence will be sent.
- **Abstract title**: please use capitals only. The title (including spaces) should not exceed 200 characters. **Do NOT** type a full stop (.) at the end of the title.
- The abstract title and text may **not** contain any commercial content.
- **Category**: select one topic from the list provided. Your abstract should be related to the topic.
- **Registration of co-authors**: please fill out the surnames, initials, institute, city, country and email address of the co-authors. Do not state the main author as a co-author.
- **Graphics, figures and pictures** are not allowed.
- **Tables:** a maximum of 2 tables may be included in the body of the abstract.
- **Lists:** where an itemised list is used, please use bullet points (as in this list) rather than 1,2,3 or a,b,c etc.
- **Browser font preference;** before inserting/submitting your abstract select Unicode as the preferred font. If Unicode is not available, please select Western.
- **Language setting of your keyboard;** the keyboard configuration of computers in non-Western countries can cause problems with the printing of the proceedings. To avoid these problems you need to change the language setting of your computer.

Abstract structure and content

- The abstract text should be no more than 3500 characters (including tables)
- The abstract must be in English. Please do not use Google Translate if English is not your first language. Help with language issues is offered by ISBT (see HELP OR REVIEW OF THE STRUCTURE AND LANGUAGE OF YOUR ABSTRACT above).
  The following format must be followed
    a. Background
    b. Aims
    c. Methods
    d. Results
    e. Summary/conclusions
- Do not use HTML codes and 'end of lines' as the text will wrap automatically.
- Information or concepts expressed must be novel, ideally at an international level.
- The abstract must include results or outcomes of the work. A plan of work without evidence of results does not usually constitute an adequate abstract.
- Do not include KEYWORDS

References

- Including references and adding a reference list at the end of the abstract is not permitted. However, if it is necessary to refer to one or more specific publication(s), it is advised to cite these as follows: "Johnson, Blood, 2015".

Harold Gunson Fellowship

All Young Professionals who are 40 years or younger can apply for a Harold Gunson Fellowship when submitting an abstract. It does not matter in which country you are working in.

All successful applicants will receive complimentary registration to the congress.

Before you send your application, please make sure that you have read the Harold Gunson Fellowship Procedure carefully and that:

- You are 40 years or younger at the date of the first day of the congress
- You are the first, submitting and presenting author of an abstract which has been accepted for the scientific programme
- You will be attending the congress

Young Professionals Abstracts

If you would like your abstract to be highlighted in the programme as being from a "young professional", please indicate this during the abstract submission process.

You should be undertaking research in a topic related to transfusion medicine and you must meet the following requirements:

- Be 35 years of age or under (proof of age will be required if abstract accepted) and either
- Working towards a Ph.D. degree OR
- Working towards a Master's degree OR
- Undertaking high level research
- Attending the congress and presenting the submitted work